

# IN AN EMERGENCY WHEN YOU HEAR IT. DO IT.

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## LOCKDOWN! LOCKS, LIGHTS, OUT OF SIGHT.

### STAFF

Lock interior doors.  
Turn off the lights.  
Move away from sight.  
Do not open the door.  
Maintain silence.  
Identify any missing students.

### STUDENTS

Move away from sight.  
Maintain silence.  
Do not open the door.



## LOCKOUT! SECURE THE PERIMETER.

### STAFF

Bring everyone indoors.  
Lock perimeter doors.  
Increase situational awareness.  
Business as usual.  
Identify any missing students.

### STUDENTS

Return inside.  
Business as usual.  
Do not open exterior doors.



## EVACUATE! TO ANNOUNCED LOCATION.

### STAFF

Lead evacuation to location.  
Identify any missing, extra  
or injured students.

### STUDENTS

Bring your phone.  
Leave your stuff behind.  
Follow instructions.



## SHELTER! HAZARD AND SAFETY STRATEGY.

### STAFF

Lead safety strategy.  
Identify any missing, extra  
or injured students.

### STUDENTS

Hazard	Strategy
Tornado	Evacuate
Hazmat	Seal the room
Earthquake	Drop, cover & hold