



West-MEC Central Programs College and Career-Ready Opportunities Grant Cover Page
2018-2019

High School: _____

School District: _____

High School Address: _____

Name of Grant Applicant: _____

Choose one (1):

____ Tier 1 Applicant has successfully completed the West-MEC Grant: 0 - 2 times

____ Tier 2 Applicant has successfully completed the West-MEC Grant: 3 or more times

Job title: (counselor/career specialist) _____

Phone: _____ Email address: _____

Home address: _____

Grant application and an outline of the plan of action, based on your tier, must be submitted by email:

studentservices@west-mec.org

Upon receipt of grant application and of the plan of action, the West-MEC Counselor Liaison will contact the Grant Applicant to schedule a pre-conference date. The plan of action must address the deliverable as outlined in the rubric.

Grant application, plan of action and pre-conference must be completed no later than **Monday, October 29, 2018.**

West-MEC Counselor Liaison: _____

West-MEC Staff Signature: _____ Date: _____

Grant Applicant _____ Signature _____ Date _____

Campus Administrator _____ Signature _____ Date _____

CTE Director _____ Signature _____ Date _____



West-MEC Central Programs College and Career-Ready Opportunities Grant Description 2018-2019

West-MEC requests applications from counselors/career center specialists in member* and charter schools to reward successful presentations leading to increased awareness about West-MEC Central Programs guiding students to college and career-ready opportunities. Grant applicants are expected to prepare and deliver at **least two presentations**, including one targeting **sophomore** students, and one targeting parents. West-MEC recognizes that counselors/career center specialists work above and beyond their assigned work duties in preparing and delivering these presentations. Some examples of deliverables for this grant are: presentation description and schedules (students & parents); other deliverables may include student applications to West-MEC programs, attendance to West-MEC Open House events, Central Program tours, or program evaluation from parent presentations.

A stipend will be awarded, based on the tier and top rubric scores. This competitive grant will be awarded to no more than 22 counselors/career center specialists** for work performed in preparing and delivering effective presentations and activities. Grant applications are available in September 2018. Applications and supporting documentation outlining the plan of action must be submitted by email to studentservices@west-mec.org. Only complete and timely applications, including the completed pre-conference, will be eligible for the grant.

Stipends are processed after the post-conference is conducted and all deliverables are collected. Stipends may take 6-12 weeks to process after all required paperwork is submitted.

Pre-conference date: No later than Monday, October 29, 2018
Post-conference date: No later than Friday, March 29, 2019, Tier 1/April 5, 2019, Tier 2

Deliverables based on tier: _____ (attached)

Tiered Stipend Amounts:	Tier 1 and 100 or more sophomores:	\$800.00
	Tier 1 and fewer than 100 sophomores:	\$400.00
	Tier 2 and 100 or more sophomores:	\$900.00
	Tier 2 and fewer than 100 sophomores:	\$450.00

* Member school belongs to one of the twelve member districts that voted to join West-MEC.

** Each participating school is eligible for only one (1) College and Career-Ready Opportunities Grant. West-MEC’s goal is to award the grant to counseling professionals in several participating schools.

To Be Completed By Grant Committee:

Grant: _____ Granted _____ Not Granted

Funds to be disbursed to individual participant as follows:

Name: _____ Tier: _____ Amount: _____

NOTE: Counselors may only participate in one West-MEC grant program per school year.