REGULAR MEETING CALL TO ORDER - AGENDA ITEM #1
Governing Board Chairman, Frank Straka, called the meeting to order at 4:31pm. Governing Board Members in attendance/video conferencing were Frank Straka, James Kaltenbach, Charlie Ellis, Barbara Wyllie, Richard Oros, Jim Migliorino, and Peter Pingerelli. West-MEC staff in attendance were: Greg Donovan, John Mulcahy, John Kukowski, George Gerardo, Julie Rodriguez, Jarett Guy, Maya Milhon, Kara Dellisante, Caylie Handgis, Michael Johnson, Holly Medina, Christine Ireland, Brian Wright, Deb Godley, Matt Heath, Dan Hester, Marilynn Babyar, Rahsaan Bartet, Barbara Thompson, Jack Erb, Chris Cook, Erica Shumaker, CJ Williams, Laura Jaime, Brady Mitchell, Spencer Isom, Lillian Castrovinci, Anna Abe, and Dee Markham. Others in attendance were: Amy Christopher, Gwyneth Marr, Prem Sundharam, Juliana Norvell, and Pam Loeffelman.

ADOPTION OF THE NOVEMBER 4, 2020 REGULAR GOVERNING BOARD MEETING AGENDA - AGENDA ITEM #2
Jim Migliorino made a motion to adopt the November 4, 2020 Regular Governing Board Meeting. Charlie Ellis seconded the motion, and the motion was approved by Frank Straka, James Kaltenbach, Charlie Ellis, Richard Oros, Barbara Wyllie, Jim Migliorino, and Peter Pingerelli.

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PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE - AGENDA ITEMS #3 & #4
Curriculum and Instruction Coach, Courtney Hundley, led the Pledge of Allegiance, and a Moment of Silence was observed afterwards. Courtney Hundley came to the West-MEC District from the Deer Valley Unified School District, and has done a great job in the Curriculum and Instruction Department helping teachers as a Coach.
DISCUSSION AND CONSIDERATION OF APPROVAL OF THE MINUTES OF THE STUDY SESSION AND REGULAR BOARD MEETING HELD OCTOBER 14, 2020 - AGENDA ITEM #5
Jim Migliorino made a motion to approve the Minutes of the Study Session and Regular Board Meeting held October 14, 2020. Richard Oros seconded the motion, and the motion was approved unanimously by Frank Straka, James Kaltenbach, Charlie Ellis, Richard Oros, Barbara Wyllie, Jim Migliorino, and Peter Pingerelli.

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SUMMARY OF CURRENT EVENTS - SUPERINTENDENT - AGENDA ITEM #6(A)
Superintendent Donovan reported on the following:
- A number of the staff have been giving virtual presentations around the West Valley.
- COVID-19 numbers are being monitored, and currently we are still in-person.
- West-MEC was recognized by WESTMARC at the Best of the West Ceremony by winning an award for Best Regional Advancement.
- West-MEC had 4 Board seats that were up for election. Jim Migliorino and Peter Pingerelli will retain their Board seats representing Districts 3 and 6, as they had no one running against them. This is the first time West-MEC has had people running against each other for Board Seats. Barbara Wyllie retained her seat in District 4. Peter Pingerelli congratulated Barbara Wyllie on her victory. There were 5 write-in candidates for District 5, and those votes are still being counted.

SUMMARY OF CURRENT EVENTS - GOVERNING BOARD - AGENDA ITEM #6(B)
The Governing Board reported on the following items:
- Richard Oros toured the Northeast Campus and was amazed by the structure of the buildings and the CTE Programs there.
- Jim Migliorino mentioned that he saw Superintendent Donovan live on the Sonoran Living feature. This information is posted and the links will be sent out to the Board Members per Chris Cook, Public Relations Director.

SPECIAL PRESENTATION ON NEX BUILDING AT THE SOUTHWEST CAMPUS ON ENERGY EFFICIENCY/SOLAR USAGE - AGENDA ITEM #7
Applied Research Leader, Prem Sundharin from DLR Group, reported that the Southwest Campus NEX Building was recognized by the International Living Future Institute as a Zero-Energy Building, the first Educational Building to have recognition in Arizona at any education level. This is a very significant accomplishment | achievement that only a handful in the whole
world have obtained certification in. The NEX building produces 8% more energy than is consumed over the year. Usage had to be shown from 7am to 11pm, including the weekends. Senior Principal, Pamela Loeffelman, thanked Superintendent and the Governing Board for their ability to embrace the idea of the NEX Building. Frank Straka thanked DLR Group and McCarthy for their work.

RECOGNITION OF OUR ACTIVE MILITARY RESERVES AND ALL WEST-MEC VETERANS - AGENDA ITEM #8
Superintendent Donovan wanted to recognize and thank the West-MEC Active Military Reserves and Veterans this month for their service. They are as follows:

- Corporate Office:
  - Matt Heath
  - Christina Cary
  - Paul Melessa
  - Patrick Clawson
- Central Campus:
  - Troy Gabaldon
  - Aaron Parsons
  - Robert Chambers
  - Sam Evans
  - Jay McDowell
  - David White
  - Robert Spoon
  - Patrick Sampson
  - David White
- Northwest Campus:
  - Matt Still
- Southwest Campus:
  - Kim Canada
  - Paul Getz
  - Rickie Timmons
  - Richard Jones

LEGISLATIVE AND BUSINESS PARTNERSHIP UPDATE - AGENDA ITEM #9
Director of Business Development and Government Affairs, Spencer Isom, reported on the following:

- The West Valley Pipeline Project | Workforce Development has done great work since inception.
- It is good news for the CTEDs that all the sponsors of their legislative issues except one will be returning to the Legislature next year.
- CTED Superintendents will be meeting tomorrow to discuss election results.
- An update on the current election status of Proposition 207 (Smart and Safe Arizona Act) and Proposition 208 (Invest in Education).
- An update on the current election seats in the Legislature.
• The Northeast Campus received a request for an amendment for design for the proposed parking. This has been sent to the FAA.
• The Southeast Campus land acquisition continues to progress. West-MEC will not have to comply with the City of Phoenix planning and zoning which would cost a significant amount of money.

DISCUSSION AND CONSIDERATION OF A MOTION TO APPROVE THE CONSENT AGENDA - AGENDA ITEM #10
Jim Migliorino made a motion to approve the Consent Agenda as presented. Charlie Ellis seconded the motion, and the motion was approved unanimously by Frank Straka, James Kaltenbach, Charlie Ellis, Richard Oros, Barbara Wyllie, Jim Migliorino, and Peter Pingerelli.

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Items approved were:
• Accounts Payable Voucher Reports (5026 - 5031)
• Payroll Voucher Reports 8 & 3080, and 9 & 3090
• Personnel
• Donations
• Career and Technical Student Organization Student Activity Monthly Cash Report

CALL TO THE PUBLIC - AGENDA ITEM #11
No items were brought forth in the Call to the Public.

PENDERGAST ELEMENTARY SCHOOL DISTRICT PRESENTATION - AGENDA ITEM #12
Chief Academic Officer, Dr. Jennifer Cruz, introduced her co-presenters: Director of Curriculum and Innovation, Dr. Gwyneth Marr, and Director of School Improvement and Program Development, Amy Christopher.

Dr. Jennifer Cruz spoke about intentionally planning for students and presented the pillars for student growth: collaborator, problem solver, communicator, career success skills, character, and technology skills. Pendergast is hoping to share data with West-MEC so they can track students entering West-MEC programs, then track those who complete programs. There are 4 goals: increase student understanding about career options in technical and scientific fields, increase the number of students that take CTE course work through West-MEC and earn
completion certificates, increase project based learning opportunities for all students, and provide opportunities for Junior High students to participate in STEAM related activities, including the regular use of a fully functioning Makerspace.

Dr. Gwyneth Marr discussed the current work at Pendergast: Makerspace creation | teacher support, Chief Science Officers, ASU Prep Digital Support, Defined Learning Project Based Learning, STEAM Professional Learning, and STEAM Field Trips. She also defined where Pendergast is heading: provide enhanced professional learning for all Makerspace Leads, provide student choice projects for students to complete within Makerspace, provide field trips to businesses | West-MEC Campuses to see STEAM in action in the real world, Develop students understanding of ‘A Faster Way Forward’, and Connection of CTSO’s and Makerspace. Makerspace uses a variety of resources and utilized the STEAM process to create, hands-on digital learning West-MEC Elementary/Community Liaison, Rahsaan Bartet, will be working to help get students connected with Campuses.

Amy Christopher discussed the budget proposal for next year which will include: Junior High STEAM Project Based Resources, Project Based Learning Professional Development, Chief Science Office Program Support, West-MEC Think Tanks, Career Awareness | CTE Student Activities, Accelerated High School Support, Makerspace Program Support, and STEAM Program Resources.

Frank Straka, Barbara Wyllie, and Jim Migliorino were very impressed with the presentation; what a District has done, what they are currently doing, and what will be done in the future. All students are affected by STEAM from Kindergarten through Junior High; and Makerspace helps put it all together.

WEBSITE ANALYTICS AND ACCESSIBILITY - AGENDA ITEM #13
Communications Director, Chris Cook, and Marketing Manager, Erica Shumaker, presented the West-MEC website analytics and accessibility. Highlights of the website updating process were shown, along with updated brand graphics, and Governing Board bios.

There is a Website app that students and parents can use to view not only high school Central Programs, but also Adult Ed Programs. Registration for these Programs can also be done on this app.

Analytics were shown along with the accessibility of speech and sight impaired OCR requirements that were corrected. The website is accessible to all. Font and contrast buttons have been added for readability. West-MEC is ranked in the upper 5% in website accessibility

West-MEC monitors how people use and visit the website. From October 2019 to October 2020, there has been a 62% increase in website traffic. Monitoring is also done on how long people use the websites and analytics have shown that more time is being spent in engagement with topics and videos. The software that monitors the website takes into account the length of time people spend on different pages and adjusts the averages accordingly.
There is a News Room page on the drop-down menu that shows all of the West-MEC stories and a LinkedIn page. There are close to 100K website visits annually. Traffic is drawn from google, Member District web pages, and key words that searchers specifically look for. Monitoring software keeps track of Facebook metrics, and current engagement is over 1000 points.

DISCUSSION AND CONSIDERATION OF A MOTION TO APPROVE THE SCHOOL LEVEL EXPENSE REPORT FOR FY20 PER A.R.S. §15-904(F) - AGENDA ITEM # 14
Accounting and Budget Specialist, Deb Godley, reported that the Business Department is still in the process of completing the report received from the Arizona Department of Education. Information is being requested from each Campus. In the future, this item will be brought forth with the Annual Financial Review for approval. Hopefully, this item will be brought forth for approval at the Executive Session on November 12th since approval must be by the 20th.

FIRST READING OF THE FOLLOWING POLICIES - AGENDA ITEM #15
Associate Superintendent, Jack Erb, brought forth the following policies for First Reading.

- ACAA - Title IX Sexual Harassment
- GCO - Evaluation of Professional Staff Members
- KB - Parental Involvement

(The Policy ACAA is new and must have 3 West-MEC employees who are neutral and equitable with no conflict of interest. Staff will also need to be trained after Governing Board approval. Every staff member is required to report what they see or hear in regards to sexual harassment.)

WEST-MEC CALENDAR EVENTS - AGENDA ITEM #16
Governing Board Chairman, Frank Straka, reviewed the West-MEC Calendar Events which include the following:

- Strategic Plan Community Meeting (virtual) - 11/18/20 at 8:00am
- Think Tank - Refugee Resettlement AZ (virtual) - 11/19/20 at 8:30am
- ACTE CareerTech Vision Conference (virtual) - 11/30/20 - 12/4/20
- Strategic Plan Community Meeting (virtual) - 12/8/20 at 4:00pm
- All Staff Meeting at the Northwest Campus - 1/15/21

DISCUSSION OF FUTURE AGENDA ITEMS - AGENDA ITEM #17
Recognition of Richard Oros’ Board service at the December Governing Board Meeting, Materials are ready for the Executive Session, Project Search Update will be in December.

CONSIDERATION OF A MOTION TO ADJOURN - AGENDA ITEM #18
The Governing Board Meeting was adjourned by acquiescence at 6:19pm.

Respectfully Submitted,

Dee Markham
Governing Board Secretary

Dee Markham
Governing Board Approved 12-9-20

November 5, 2020