NOTICE OF REVISED BOARD MEETING & AGENDA
Western Maricopa Education Center, District 402
Meeting Location: West-MEC Office
5487 N. 99th Avenue  Glendale, AZ  85305
February 12, 2020 - 4:30 PM  [Study Session (4:30 PM) - Regular Meeting (5:30 PM)]

1. STUDY SESSION - 4:30 PM
   Presenter: Greg Donovan and Jack Erb
   A. Employee Benefits

2. REGULAR MEETING CALL TO ORDER (5:30 PM)
   Presenter: Frank Straka

3. * ADOPTION OF THE FEBRUARY 12, 2020 REGULAR GOVERNING BOARD MEETING AGENDA (items may be tabled or the order of items may be changed)
   Presenter: Frank Straka

4. PLEDGE OF ALLEGIANCE
   Presenter: Frank Straka

5. MOMENT OF SILENCE
   Presenter: Frank Straka

   Presenter: Frank Straka

7. SUMMARY OF CURRENT EVENTS
   A. Superintendent
      Presenter: Greg Donovan
   B. Governing Board

8. LEGISLATIVE AND BUSINESS PARTNERSHIP UPDATE
   Presenter: Greg Donovan and Spencer Isom

9. * DISCUSSION AND CONSIDERATION OF A MOTION TO APPROVE THE CONSENT AGENDA
   The following items are considered to be routine or have been previously reviewed by the Governing Board and will be enacted by one motion. There will be no separate discussion of these items unless there is a request for clarification of an item or a request from any member of the Governing Board or other individual in attendance that an item be removed from the consent agenda and considered separately.
   Presenter: Frank Straka
   A. Accounts Payable Voucher Reports (4025-4029) and Payroll Voucher Reports
(13, 14, 15, 16, 2130, 2140, 2150, & 2160) are submitted for ratification (financial information available upon request)

B. Personnel

C. Donations

1. Individual
   a. Asha Hart: Donation of $50.00 for the Northwest Campus Veterinary Sciences Program Pet Adoption
   b. James Harrod: Donation of $50.00 for the Northeast Campus Veterinary Sciences Pet Adoption Needs
   c. JoAnne Bianco: Donation of $25.00 for the Greatest Need at the Northwest Campus in memory of Judy Biancini
   d. Mary Bournonville: Donation of a 2003 Chrysler LX 4-door Sedan (valued at $2,100.00) for the Northeast Campus Automotive Technology Program

2. Company
   a. American Express Foundation Employee Matching: Donation of $180.00 for the Greatest Need
   b. Arizona Materials: Donation of $250.00 Sponsorship for Touch-A-Truck event at the Northeast Campus
   c. Empire Southwest: Donation of a Caterpillar engine, Engine stand, Part/Service Manuals, Miscellaneous Tooling, and Engine Training Materials (valued at $1,561.00) for the Northeast Campus Central Programs
   d. HonorHealth Network: Donation of 3-ring binders, desk dividers, desk caddy, desk in-box, hanging in-box, and paper stand (valued at $150.00) for the Northeast Campus
   e. Sunstate Equipment: Donation of an Air compressor (valued at $11,500.00) for the Auto Collision and Medium Heavy Diesel Programs at the Northeast Campus
   f. Sutter Masonry LLC: Donation of a Trailer (valued at $4,250.00) for the Southwest Campus General Construction Technology Program
   g. Tohono O'odham Nation: Donation of $24,585.00 for student testing for industry-recognized certifications

D. Travel

1. Travel for Katie Mehin to attend the US Chamber of Commerce CTE Talent Pipeline Management Review in Washington D.C. - March 8-11, 2020 - Costs of this conference will be covered by the US Chamber of Commerce - (Education and Industry leaders across the US will be evaluating and guiding the US Chamber of Commerce in auditing the current Talent Pipeline Management curriculum for use by CTE practitioners.)

2. Travel for Medical Assisting Instructor Bree Michaels and CTSO Officers: Emilou Nutter, Karen Gonzalez, Yasmin Ramirez, Carolina Hernandez, and
Bianca Barron to Westminster, California on March 18-21, 2020 to tour a family practice, tour a nursing facility, and engage with Office Personnel, Medical Assistants, Physicians, and Patients. Students will write a paper about their experience which will be included in the Spring Newsletter and submitted to HOSA for recognition.

3. Travel for Susan Leon, Joel Wakefield, and Stephen Weltsch to attend the ACTE National Policy Seminar in Arlington, Virginia - March 28-April 2, 2020 (This conference allows Fellows to advocate on behalf of the career and technical education profession and increase collective impact.)

4. Travel for Holly Medina and Susan Leon to attend the ACTE Region V Conference in Lake Tahoe, Nevada - April 21-25, 2020 (This conference focuses on the professional development of career and technical education professionals, including instructors, administrators, and career guidance and school counselors.)

5. Travel for Greg Donovan to attend the Leading Ed Solutions Conference in Austin, Texas - April 22-24, 2020 (Superintendents and leaders from across the US will be meeting to focus on Student Safety: Physical and Social/Emotional Challenges.)

6. Travel for Barbara Thompson, Dodie Montenegro, Deb Godley, and Eve Elias to attend the Tyler Technologies User Conference in Orlando, Florida - April 26-29, 2020 (This conference is a training conference to enhance West-MEC’s capacity and usage of the financial system.)

7. Travel for Greg Donovan to attend the USAREC (US Army Recruiting Command) National Educator Tour in Ft. Carson, Colorado - June 1-7, 2020 - The cost will be shared between the army and West-MEC. (This is a National Educator/Community Partner tour to develop, strengthen, and enrich relationships. It also serves to increase understanding of the education benefits offered by the army.)

E. Career and Technical Student Organization (CTSO) Student Activity Monthly Cash Report

F. Member District Logs and Statement of Assurances for 2019-2020

G. Federal Financial Aid Processing

10. CALL TO THE PUBLIC
    This is the time for the public to comment on matters that may be of interest to the Board. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
    Presenter: Frank Straka

11. WICKENBURG UNIFIED SCHOOL DISTRICT PRESENTATION
    Presenter: Rose Garcia

12. PUBLIC RELATIONS DIRECT MAIL CAMPAIGN
13. WEST-MEC CALENDAR EVENTS
   Presenter: Frank Straka
   A. West-MEC District Events/Conferences
      1. Think Tank - 2/20/2020 (Economic Development Summit)
      2. ACTE National Policy Seminar - 3/29-4/1/2020
      4. Think Tank - 4/16/2020 (Culturally Responsive Communities: a Holistic Approach to Refugee Resettlement)
      5. ACTE Region V Conference - 4/22-25/2020
      6. Project Search Graduation - 5/14/2020
      7. Recognition Ceremony 5/29/2020
   B. West-MEC Alliance Signature Events
      1. 5K Run/Walk - 4/5/2020
      2. Bowling Tournament - 4/23/2020

14. DISCUSSION OF FUTURE AGENDA ITEMS
   Presenter: Frank Straka

15. * CONSIDERATION OF A MOTION TO CONVENE AN EXECUTIVE SESSION AS PRESCRIBED BY A.R.S. §38-431.03 (A)(1) FOR THE PURPOSE OF DISCUSSION OF CONTRACT/SALARY AND GOALS FOR THE SUPERINTENDENT FOR 2020
   Presenter: Frank Straka

16. * CONSIDERATION OF A MOTION TO RETURN TO REGULAR SESSION
   Presenter: Frank Straka

17. * CONSIDERATION OF A MOTION TO APPROVE THE CONTRACT/SALARY AND GOALS FOR THE SUPERINTENDENT FOR 2020
   Presenter: Frank Straka

18. * CONSIDERATION OF A MOTION TO ADJOURN
   Presenter: Frank Straka

Agenda items marked with an asterisk (*) require Board action. No action is taken during a study session. The agenda is subject to revision up to 24 hours prior to the meeting.

Persons with a disability may request a reasonable accommodation, such as sign language interpreter, by contacting Greg Donovan at 623-738-0022. Requests should be made as early as possible to arrange the accommodation. A copy of the agenda and background material provided to Governing Board members is available for public inspection at the West-MEC District Office located at 5487 N. 99th Avenue. Requests for copies or information may be made through Greg Donovan at the above address or by phone at 623-738-0022. Questions may be directed to the West-MEC District Office located at 5487 N. 99th Avenue, Glendale, AZ 85305.