



TWO-YEAR PROGRAM - 900-hour program

Manage Networks and Servers | Ethical Hacking Defense | Mitigate Security Risks
Troubleshoot Linux and Windows Operating Systems | Information Systems and Data Management

PROGRAM REQUIREMENTS*

- Current Sophomore, Junior and Senior students may apply
- One credit of English with a C or better
- One credit of Algebra I or higher with a C or better
- Copy of unofficial transcript
- Proof of residency in West-MEC district boundaries

*Program requirements are subject to change per industry age restrictions, certification requirements and administrative discretion.

Meeting application criteria does not guarantee enrollment.

COST REQUIREMENTS

Upon acceptance into the program:

- \$125.00 registration fee (includes enrollment processing, supplies & leadership development)
- It is recommended that students have access to a computer and reliable internet outside of class to occasionally complete assignments and projects
- West-MEC provides two uniform shirts. (Other uniform/supply requirements are the responsibility of the student.)
- Dress code is reviewed annually to meet professional industry standards. Dress code requirements will be addressed at registration and orientation.
- Optional dual enrollment will result in additional fees.
- After Early Graduation, Graduation, or GED completion, additional program fees will apply.

INDUSTRY CERTIFICATION

- This industry credential is preferred for employment in the field a majority of the time is sought after by employers, candidates with this industry credential are likely to be given priority in hiring over others who do not hold it
 - CompTIA (A+, Security+, Network +) TESTS SCHEDULED & FEES PREPAID BY WEST-MEC
 - CompTIA Linux+ TEST SCHEDULED AND PAID BY STUDENT FEES REIMBURSED BY WEST-MEC
 - Cisco CCNA TEST SCHEDULED AND PAID BY STUDENT FEES REIMBURSED BY WEST-MEC
 - Microsoft (Microsoft 10, Managing Modern Desktops , Microsoft 365 Certified)
- This industry credential is relevant for employment in the field a majority of the time. is acknowledged by employers, candidates with this industry credential will signal to employers knowledge in the area but may not get priority in hiring over someone with industry experience
 - TestOut (Client Pro, Office Pro, Security Pro, Linux Pro) TESTS SCHEDULED & FEES PREPAID BY WEST-MEC
 - Microsoft Office Specialist MOS (Word Associate 2019, Excel Associate 2019, Powerpoint Associate 2019, Access Expert 2019, Outlook Associate 2019) TESTS SCHEDULED & FEES PREPAID BY WEST-MEC

CAREER PATHWAYS

- Help Desk Operator, Support Technician, Support Engineer, Network Support Technician, Network Support Engineer
- Entry level salary range: \$16.25 - 28.50 per hour**

*with additional education in this pathway | **Bureau of Labor Statistics, Occupational Employment & Wages



Program information may change as West-MEC strives to provide the best opportunities for students. Refer to www.west-mec.edu for most current information. Program is taught by industry certified instructors. West-MEC does not discriminate on the basis of race, color, national origin, gender, age, or disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations.

Revised 9/2/2020

LOCATION & HOURS

West-MEC Northwest Campus:

13201 W. Grand Avenue
Surprise AZ 85374
623.877.6914

Monday – Friday

1st Year: 4:00 PM – 6:30 PM
2nd Year: 1:00 PM – 3:30 PM

West-MEC Southwest Campus:

500 N Verrado Way
Buckeye AZ 85326
623.872.6260

Monday – Friday

1st Year: 4:00 PM – 6:30 PM
2nd Year: 1:00 PM – 3:30 PM

(Transportation provided by the student/parent)

NOTE: West-MEC & high school calendars may not align

ENROLLMENT INFORMATION

- West-MEC programs are competitive.
- The order for filling seats by grade level is as follows:
 - Current Sophomores, Current Juniors*, Current Senior*
- Applications are ranked in part by attendance, GPA, discipline and career choice (ECAP) - (see a sample rubric at <https://west-mec.edu>)
- Copy of birth certificate and immunizations due at time of registration
- Program hours are not excused for participation in extracurricular activities, athletics, or employment.
- West-MEC priority application submission date is in February.
- Contact school counselors for earlier deadlines for submitting applications to high school
- West-MEC provides accommodations and modifications identified in the IEP/504 for students who are concurrently enrolled in high school. Students who graduate from high school or have a GED will not be eligible for IEP serves. The student will need to self-advocate for reasonable accommodations which are aligned to industry certifications.
- *Details regarding additional program costs are available at <https://west-mec.edu>

STUDENT SUCCESS INDICATORS

- History of good attendance and discipline
- Strong interest in chosen career pathway
- Familiar with computer terminology, operating systems, networks
- Ability to get along with other students and cooperate with instructor
- Ability to work accurately/follow procedures to an industry standard
- Ability to practice all procedures in each other
- Strong technical reading and study skills; the textbook for this course is written at the college reading level

GRADING SCALE

Grade	A	B	C	D	F
Percent	90%-100%	80%-89%	70%-79%	60%-69%	59% or below

CREDITS ISSUED BY WEST-MEC

- High School - 6 elective credits (3 elective credits per semester)
- High school credits are awarded each semester.
- This program satisfies AZ university admissions requirement. (AZ Board of Regents CTE/Fine Arts credit)

POST-SECONDARY OPPORTUNITIES

- West-MEC has a strong partnership with Maricopa Colleges and we strive to provide robust post-secondary opportunities for students.
- Dual Enrollment is for eligible High School students who want to earn college credits while taking West-MEC courses.
- Students can earn community college credit for classes, and upon graduation, transfer the credits towards specific degrees at community college or university.
- Post-secondary pathways, including Dual Enrollment, are updated on west-mec.edu/dual-enrollment
- Due to staffing and curriculum changes, we advise the following:
 - Dual Enrollment is offered based on West-MEC faculty qualifications.
 - Dual Enrollment may not be offered in every program or on every campus.
 - Dual Enrollment credit offerings and college pathways are finalized every year during the first month of school.
- Post-secondary pathways, including Dual Enrollment, are updated on our website west-mec.edu/dual-enrollment

Students may not be enrolled in two or more West-MEC Central Programs at the same time.

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