West-MEC Central Programs CTE High Engagement Grant Description 2021-2022

West-MEC requests applications from any counselors/career center specialists/Gear up Coaches in member*, charter & Private schools.

Our goal is to enable counselors/career center specialists/Gear up Coaches to be better prepared in guiding students to college and career-ready opportunities. Grant applicants are expected to participate in rigorous CTE professional development provided by West-MEC two (2) of which will be DISCOVER EVENTS attending virtually. The grantee will also present/show WM Zoom video 6 (six) presentations from specified core curriculum classrooms. West-MEC recognizes that counselors/career center specialists/gear up coaches work above and beyond their assigned work duties in preparing and delivering these presentations. Some examples of deliverables for this grant are: presentation description and schedules; professional development certificates; student attendance from Central Program tour(s) and open houses.

A stipend of $600.00 will be awarded, based on the top rubric scores. This competitive grant will be awarded to no more than 50 counselors/career center specialists/gear up coaches for work performed in preparing and delivering effective presentations and activities, as well as time devoted to CTE professional development. Grant applications are available in August 2021. Applications and supporting documentation outlining the plan of action must be submitted by email to studentservices@west-mec.org. Only complete and timely applications, including a virtual completed pre-conference, will be eligible for the grant.

Application due date: No later than Tuesday, September 1, 2021

Virtual Pre-conference dates: Choose one: September 8th 1:00-200pm
September 9th 2:30-3:30pm
September 10th 8:30-9:30am

Join Zoom Meeting: same code for all meetings
https://west-mec-org.zoom.us/j/4358625735 Meeting ID: 435 862 5735 Passcode: West-MEC

Post-conference date: No later than Friday, April 8, 2022

Deliverables: ________________ (attached)

To Be Completed By Grant Committee:

Grant: _______ Granted _______ Not Granted

Stipends are processed after the post-conference is conducted and all deliverables are collected. Stipends may take 6-12 weeks to process after all required paperwork is submitted.

Name: ____________________________ Amount: ________________

NOTE: If multiple counselors from the same school want to participate, different classroom teachers must be engaged.

* Member school belongs to one of the twelve member districts that voted to join West-MEC.
 REQUIRED DELIVERABLES: Trainings, PD’s & Events vary between in-school and after-school hours.

**Career Training Plan Extra Credit**
Attend **CTE** (ASCA Career Domain) Career Training from Member Districts, West-MEC, and/or Professional Organizations for:
- CTE Training
- CTSO Events
- Advisory Council Meetings
- CTE Open Houses
- Signature Events
- District Career Fairs

**REQUIRE**

<table>
<thead>
<tr>
<th>Required</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 West-MEC CTE Virtual Specialty Presentations</td>
<td>40 points</td>
</tr>
<tr>
<td>Grantee presented six <strong>A Closer Look</strong> career presentations to Core Classrooms - 3 for Health Careers &amp; 3 for Transportation Careers</td>
<td>60 points</td>
</tr>
</tbody>
</table>

**EXTRA CREDIT**

<table>
<thead>
<tr>
<th>Extra Credit</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 points for each additional CTE trainings</td>
<td></td>
</tr>
</tbody>
</table>

Number of **trainings**: ______ Provide copies of Training Certificates and pictures if attending events.

Click here to [register](#) for West-MEC Professional Development.

**OTHER:**
- **W9 form** ([Click to access](#))
- **“Thank You” Note**

**Deliverables and rubric must be submitted at post-conference**

<table>
<thead>
<tr>
<th>Location</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>West-MEC Central Campus</td>
<td>6997 N. Glen Harbor Blvd.</td>
<td>623.209.8070</td>
</tr>
<tr>
<td>West-MEC Northeast Campus</td>
<td>1617 W. Williams Drive</td>
<td>623.435.4920</td>
</tr>
<tr>
<td>West-MEC Northwest Campus</td>
<td>13201 W. Grand Avenue</td>
<td>623.738.0027</td>
</tr>
<tr>
<td>West-MEC Southwest Campus</td>
<td>500 N. Verrado Way</td>
<td>623.872.6260</td>
</tr>
</tbody>
</table>

NOTE: Career Training Plan, consisting of CTE PD extra credit, must be pre-approved by West-MEC Grant Mentor at the Virtual Pre-Conference.