All students assessed in math and reading through technical pre-assessments

4th week of school, student success screening completed by instructors soliciting input on all students for attendance, engagement, and performance

Attendance, engagement, behavior, and academic progress monitored monthly

Students with multiple indicators or who have been identified with potential to struggle are referred to student study team

Students with D or F on quarter or semester grade are reviewed by student study teams

Counselor collaborates with student, high school, and parents to gather additional data

Students scoring in the bottom quartile are referred to student study team for review

Student Study Team meets: Teachers, Counselors and Administrators collaborate on targeted interventions

Initiate interventions and monitor progress for a period of 4 weeks

Progress is communicated with family and high school. Additional supports from high school solicited if appropriate

If interventions are effective and student is demonstrating success in program, maintain interventions as developed and continue to monitor monthly as with all students

If interventions are not effective, return data to student study team for development of additional interventions to implement for 4 weeks. Continue to monitor progress and communicate with family and school

If secondary interventions are not effective, refer to high school for consideration of evaluation for special education services

Students with IEP/504/Health as related to academic performance and attendance and rubric data entered into Schoolmaster

Instructors may refer students to the student study team for review at any point in the semester due to identified concerns

Student study team is comprised of counselor and student’s program instructor who have specific knowledge of the student strengths and areas of struggle

West-MEC