October 12, 2021 | 10:00 AM – Noon

Zoom Meeting
https://west-mec-org.zoom.us/j/2549494170

West-MEC’s Institutional Advisory Commission serves as a valued, consultative committee to ensure the district’s continual strive to meet the educational and talent pipeline needs of the community.

**West-MEC Facilitators**
Stephen Weltsch, Assistant Superintendent
Jessica Putton, Director of Career Services

**Commission Members**
Matthew Clark, Verizon
Donna Davis, Expect More Arizona
Kevin Dumcum, AZED Pro
Marcia Edwards, Mayo Clinic
Dr. Vernon Morris, ASU
Sintra Hoffman, WESTMARC
Brian Elisco, Abrazo Health
Courtney Ophaug, Banner Estrella Medical Center
Mayor Tom Schoaf, Litchfield Park
Audrey Skidmore, MAG
Brandon Ramsey, Nerdery

**MEMBERS PRESENT**
Community & Industry Representatives: Audrey Skidmore, MAG; Sintra Hoffman, WESTMARC; Dr. Vernon Morris, ASU West; Brian Elisco, Abrazo Health


**AGENDA**

**STANDING ITEMS**

- **Superintendent’s Welcome**
  Mr. Weltsch welcomed commission members from higher education, industry and municipalities thanking them for their input during the discussion. Dr. Isom introduced the newest members of the commission: Dr. Vernon Morris, Campus Director with ASU West and Brian Elisco, Interim CEO of Abrazo Health.

- **West-MEC Mission & Vision**
  Stephen opened the meeting with a purposeful focus on West-MEC’s WHY - connecting young people to career pathways by providing learners with the technical and professional skills to achieve economic independence. This learning occurs in state of art facilities, including:
  - **Veterinary Sciences Tour & Student Interview**
    A virtual tour was hosted by Northeast Campus Veterinary Science Instructor, Hailey Adams, her student and Campus Administrator, David Svorinic. The tour provided an overview of the career tree which represents opportunities at the entry level, technical career and professional careers. Ms. Adams virtually led the Commission through the lab where students apply classroom knowledge with
Preparing Students Today for Tomorrow’s Careers
Empower all students to participate fully in the economy by providing and enhancing Career and Technical Education

hands-on learning, which leads to work-based experiences. Adams highlighted the importance of industry advisory council participation to guide curriculum.

• Communications Update
  Mr. Chris Cook displayed the new commercial for West-MEC. He emphasized there has been multiple media placements. Thank you for your liking and re-sharing the district’s media posts! Your ambassadorship makes a real difference in the community!

DISCUSSION

• Student Completer Data
  Ms. Jessica Putton provided current data for student completers and shared what support the Career Service Coaches provide for credential attainment and placement. Commission members discussed strategies for designing seamless talent pipelines. Stephen and Jessica agreed to discuss initial work with Mr. Elisco, (Abrazo Health).
  o May 2021 Industry Credentialing Report
    The required, preferred and relevant credential matrix was shared. Thank you for providing additional input.
  o May 2020 Placement Report
    There was 81.68% positively placed students.

• Planning & Implementation of Future Programs
  Mr. Jarett Guy provided information regarding future high school programs (below). Commission members offered valuable feedback regarding future programs. The winter meeting will dive deeper into programming.
  2022 – 2023
  Biomedical Science – *Northwest & Southwest*
  Drone Electronics & Piloting (UAS) – *Central*
INSTITUTIONAL ADVISORY COMMISSION MEETING MINUTES

PURPOSE

Preparing Students Today for Tomorrow’s Careers
Empower all students to participate fully in the economy by providing and enhancing Career and Technical Education

2023 – 2024
Electric Hybrid Vehicles - Northeast
Automated Industrial Technology (AIT) – Northeast

Adult Education
Potential Program Commercial Driver’s License

- Adult Education Programs
  Ms. Lizeth Fils-Aime provided the group with the most recent list of Adult Education programs. She asked feedback from the group to assist with connecting additional programs to industry.

- Accreditation | Continuous Improvement
  - Adult Education, Council on Occupational Education (COE)
    Lizeth shared how successful the COE visit was in September. COE offered continued guidance for Advisory Councils.
  - Secondary Education, Cognia, 10.31 – 11.04
    Stephen will include an invitation to commission members with these minutes to participate in Cognia interviews this November.

- Strategic Plan
  Mr. Joel Wakefield shared there are fourteen bridging strategies that have been set for the next five years. West-MEC will focus on three of those goals for this years, which will emphasis completers earning credentials, post-secondary career plans and enrollment and retention.

ENGAGEMENT | http://west-mec.edu/employer/

- Meaningful opportunities to be stay connected
  - Seeking Industry Partnerships
  - Advisory Councils
  - Guest Speakers
  - Participate in Mock Interviews