Job Title: Veterinary Science Instructor

Supervisor: Campus Administrator

Employment Terms: 11 Months; 6:30 AM to 3:30 PM

Salary Range: $50,000 - $75,000

Location: West-MEC Northwest Campus
13201 W. Grand Ave
Surprise, AZ 85374

Skill Sets:
- Customer Service
- Communication
- Critical Thinking
- Personal Management
- Leadership
- Professional Management
- Computer Technology
- Teamwork

Essential Duties and Responsibilities:
- Provides instruction to improve student achievement in the Veterinary Assistant Program
- Demonstrates and differentiates instructional methods for the purpose of providing an effective program that addresses individual student learning needs.
- Develops a variety of written materials (e.g. syllabus, unit and daily lesson plans, curricular maps, assessments, attendance records, anecdotal communications, etc.) for the purpose of documenting and communicating student progress
- Assesses student progress towards objectives, expectations, and/or goals for the purpose of planning instruction, providing feedback to students and communicating achievement
- Manages student behavior in a variety of educational environments by providing a safe and positive learning environment
- Engages students in leadership development by serving as an advisor for student organizations (CTSO)
- Assist students to complete service learning projects
- Communicates effectively with students, parents and colleagues at the campus level to improve the overall quality of student outcomes and achievement of established program goals
- Participates in a variety of meetings and professional development activities for the purpose of professional growth in an educational setting
- Establishes and maintains a good rapport with community partners and advisory councils
- Report student enrollment data
- Performs student enrollment data
- Performs other related duties as assigned to strengthen the program
Knowledge and Skills:
- Ten years working as a Veterinary Technician with degree in Veterinary Science or related field
- Arizona Veterinary Technician certification or Veterinarian licensure preferred
- Able to acquire Arizona Department of Education CTE provisional K-12 teaching certificate and work towards a standard CTE teaching certificate
- Teaching experience with adult and/or high school youth preferred
- Eligibility for community college dual enrollment adjunct faculty approval
- Demonstrate good people skills
- Strong organizational and communication skills

Requirements:
- Must be able to pass fingerprint and background checks
- Obtain an Arizona Driver’s License

Evaluation: This position has a 90-day probation period, plus a yearly evaluation

Closing Date: Open until filled

Start Date:

Application Procedure:
Submit online application: https://west-mec.edu/employment/
Include:
- Letter of interest
- Current resume
- Three professional references (names, addresses and phone numbers)

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